



# Wooden Spoon

The children's charity of rugby

## Partner Club Relationship Manager

### Wooden Spoon Region

### Voluntary Role

*Changing the lives of disadvantaged and disabled children and young people*

Great connections between our charity and local rugby clubs are vital. As a Partner Club Relationship Manager, you develop and nurture links with representatives from specific local rugby clubs to create plans that help raise funds and awareness for both the Partner Clubs and the Charity.

#### What you'll get out of it

You'll use and develop your enthusiasm, interpersonal and networking skills to create mutually beneficial relationships. You'll get a buzz from engaging the rugby family with Wooden Spoon to boost our awareness and fundraising to deliver our mission. You'll connect with amazing people across rugby and your local community and have fun.

#### Ideally, you'll need to be

- Good at communicating.
- Enthusiastic and good at motivating people.
- Able to advocate a range of win-win fundraising ideas.
- Familiar with (or willing to learn about) Wooden Spoon and rugby clubs.

#### What you'll do

- Champion the work of the charity and Partner Club in line with our values.
- Introduce clubs and rugby organisations to the Partner Club Programme and help them complete the application process, creating a plan that works for them.
- Be the key contact for Partner Clubs through regular email and/or telephone contact to ensure their Action Plan is supported and delivered.
- Visit the club in person at least annually and (where possible) to support planned events.
- Co-ordinate support for the Partner Club, from Wooden Spoon National Office.
- Monitor funds raised and help to ensure donation reach Wooden Spoon.
- Encourage individual membership of Wooden Spoon from within the rugby club.
- Report progress, successes and challenges to your Regional Team and the National Rugby Co-ordinator.

#### How much time it will take up

- The commitment required will vary depending on each Club's Action Plan and the number of relationships you are prepared to manage.
- You will agree with your Regional team how many clubs you will support.

## What support you'll have

- Regional volunteers operate as a team, collaborate and support each other, under the leadership of the Regional Chair.
- All new Wooden Spoon volunteers are guided through a National online induction programme.
- You will be supported by the Region's Rugby Co-ordinator locally, the National Wooden Spoon Rugby Co-ordinator and the National Wooden Spoon Team in Fleet
- It is expected that reasonable out of pocket expenses will be reimbursed by the Region by prior agreement with the Chair and Treasurer.

## Who can apply to volunteer

- You'll be at least 18 years old.
- We will ask you for references and to complete an enhanced DBS check.
- You will be able to undertake this voluntary role from your home base and will need to be able to travel to and across your Wooden Spoon Region.
- All Regional volunteers are ambassadors for the vision mission and values of our charity.
- We expect volunteers to adhere to the Wooden Spoon Volunteers' Charter at all times.

## Background

Wooden Spoon is the **children's charity of rugby**, funding life-changing projects to support disadvantaged and disabled children and young people.

Since our founding in 1983, we have distributed in excess of **£25 million** to more than **700 projects**, helping over **1 million** disabled and disadvantaged children.

Our rugby heritage gives us our core values of **passion, integrity, teamwork** and **fun**, which drive everything we do.

**Our Vision** is that every child and young person, no matter what their background has access to the same opportunities. **Our Mission** is to positively transform the lives of children and young people with a disability or facing disadvantage across the UK and Ireland.

Our roots lie in rugby and our future is shaped by it. The sport provides us with a purpose in making a positive difference **changing children's lives** through the **power of rugby**.

Wooden Spoon **Regional Teams** are at the heart of our charity and are vital to promoting our cause. Our Regional teams serve the needs of disadvantaged and disabled children and young people by **raising** and **investing** money locally.